

The training requirements of 55 Pa. Code Chapter 5240, mapped by role. Three service lines — individual, ABA, and group — but § 5240.93 points group services back at the other two, so **two tables and one hiring rule cover everything**. Keep this next to your staff training plan (§ 5240.13).

Table One — Individual Services (§ 5240.73)

Role	Hours	When	Cite
New BHT (no prior BHT experience)	30	Before independent practice — 8 named topics	73(c)
Same new BHT, months 1–6	+24	Within first 6 months — 11 named topics	73(d)
Established BHT	20/yr	Annually, tied to job functions & training plan	73(e)
Behavior Consultant / Mobile Therapist	16/yr	Annually	73(b)

Table Two — ABA Services (§ 5240.83)

Role	Hours	When	Cite
Behavior Analytic / BC-ABA	16/yr	Annually	83(b)
Assistant BC-ABA (not yet certified)	20 + 20/yr	20 up front, then 20 annually	83(c)
BHT-ABA	20/yr	Annually, related to ABA	83(d)

The Hiring Rule

One route to qualify a BHT or BHT-ABA: a **40-hour training covering the RBT Task List**; the certificate must name the responsible trainer (BCBA or BCaBA). § 5240.71(d)(5) / § 5240.81(g)(5). **The regulation names no Task List edition.**

Always Through the State's Channels

- CPSL / mandated reporting** — PA's approved list; most complete Univ. of Pittsburgh's Act 31 online course.
- First aid** — hands-on component; plan an in-person session (e.g., Red Cross).

Relief Valves Agencies Miss

- College coursework** can substitute for required topics with transcript documentation (73(f)).
- Credential-maintenance hours count** toward annual hour requirements (73(g)–(h), 83(e)–(f)) — hours only; where a requirement enumerates topics, as 73(c) and (d) do, those topics must still be covered.

Directors & Administrators

No separate hours mandate in Ch. 5240 — their duties live in the supervision sections (§§ 72/82/92). A director who also provides behavior consultation carries that role's 16 hr/yr.

Where the hours can come from: the Department's own training-approval process lists training it already considers approved — including training offered by a BACB Authorized Continuing Education (ACE) provider. Special Learning is ACE Provider **OP-14-2437**, so hours completed with us are considered approved by the Department on both tables.

The honest line every vendor owes you: your agency answers to your licensing reviewer. Whatever training you choose — from us or anyone — verify it against your own training plan and obligations. Each agency remains responsible for verifying that its staff training meets its own licensure obligations.